

OUR FINANCIAL POLICY

We are committed to providing you with the best possible care, and we are pleased to discuss our professional fees with you at any time. Your clear understanding of our Financial Policy is important to our professional relationship. Please ask if you have any questions about our fees, Financial Policy, or your responsibility.

- ❖ All patients must complete our "Patient information Form" before seeing the doctor.
- ❖ FULL PAYMENT IS DUE AT TIME OF SERVICE.
- ❖ WE ACCEPT CASH, CHECKS, VISA, MASTERCARD, DISCOVER, AND AMERICAN EXPRESS,

MINORS ACCOMPANIED BY AN ADULT

The adult accompanying a minor, and his/her parents (or guardians), are responsible for **PAYMENT** at the time of service.

UNACCOMPANIED MINORS

The parents (or guardians) are responsible for **PAYMENT**. Non-emergency treatment will be denied unless charges have been pre-authorized to an approved credit plan or to Visa/Mastercard, or paid by cash or check at the time of service.

REGARDING INSURANCE

If you have insurance, we will help you receive maximum benefits.

- ❖ We may accept your insurance if you obtain approval from our staff prior to the date of service. If we accept your insurance, you must pay 25% of the total charges at time of service (some procedures require 50% payment). If your insurance company has not paid the **FULL BALANCE** within 30 days, you have 15 days to pay the balance. Late payment charges are added to unpaid accounts after 60 days from date of service. at a rate of 1.5% per month or 18% annually.
- ❖ Due to the time frame of reimbursements from some insurance companies, we must ask the patient to pay upon services rendered, and have your insurance company reimburse the patient

Insurance is a contract between you and your insurance company. We are not party to this contract, in most cases. We will inform you if we are a party to your insurance contract, and will handle your claims according to our agreement with the insurance company, if one exists. We file insurance claims as a courtesy to our patients. We will not become involved in disputes between you and your insurance company regarding deductibles, co-payments, covered charges, secondary insurance, "Usual and customary" charges, etc., other than to supply factual information as necessary. You are responsible for the timely payment of your account.

*Amanda Eschelbach, D.M.D.
621 Edgewood Dr
Nicholasville, KY 40356*

MISSED APPOINTMENTS

Unless your contact this office at least 24 hours in advance (48 hours is preferred), our policy for missed appointment is the rate of a normal office visit. Please help us serve you better by keeping your scheduled appointments.

Thank you for understanding our Financial Policy. Please let us know if you have any questions or concerns.

Responsible Party Signature _____ Date _____